



AGENDA
REIDSVILLE CITY COUNCIL
MEETING
6:00 PM
Tuesday, February 9, 2021

(The February 9, 2021 meeting of the Reidsville City Council at Reidsville City Hall, 230 W. Morehead Street, Reidsville, will be livestreamed on the City of Reidsville's YouTube Channel. The public will be allowed in Council Chambers per social distancing and room capacity guidelines, as well as lobby areas as needed.)

1. Call to Order.
2. Invocation by Reverend James P. Tharrington, Pastor of Evangel Fellowship Church, 717 W. Harrison Street, Reidsville and a Chaplain at the Reidsville Police Department.
3. Pledge of Allegiance.
4. Proclamations & Recognitions:
 - (A) Recognition of February as Black History Month.
 - (B) Recognition of downtown business, House of Wax.
 - (C) Recognition of the hard work and dedication displayed by Cone Health Frontline Workers.
 - (D) Recognition of Reidsville Police Officer Jordan Dixon and the Reidsville Fire Department for their efforts in locating and containing a recent fire in downtown Reidsville.
5. Approval of Minutes:
 - (A) Consideration of January 12, 2021 Regular Meeting Minutes. (Enclosure #1)
6. Public Hearings:
 - (A) Consideration of a Text Amendment to allow Pet Grooming in the Neighborhood Business Zoning District with the Note 34. (Enclosure #1) - *Donna Setliff, Community Development Manager*
7. Grant Projects:
 - (A) Consideration of Sole-Sourcing Generators for the Laster Sewer Lift Station Relocation Project and the Rural Ready Site Project off Diesel Drive as allowed per NCGS. 143-129(e) (6). (Enclosure #3) - *Chuck Smith, Public Works Director*
 - (B) Consideration of awarding Reidsville Rural Ready Site Utility Project near Diesel Drive.

(Enclosure #4) - *Chuck Smith, Public Works Director*

8. Public Comments.
9. City Manager's Report:
 - (A) Month of February. (Enclosure #5)
10. Council Members' Reports.
11. Miscellaneous:
 - (A) For Information Only.
12. Move to the First-Floor Conference Room for a closed session to discuss economic development pursuant to NCGS 143-318.11(a)(4).
13. Adjourn.

**MINUTES OF THE REGULAR MEETING OF
THE REIDSVILLE CITY COUNCIL HELD
TUESDAY, JANUARY 12, 2021 AT 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

This meeting, which was livestreamed on the City of Reidsville's YouTube Channel, was held in Council Chambers at City Hall with Mayor Donecker attending in person and the public allowed per social distancing and room capacity guidelines.

CITY COUNCIL MEMBERS PRESENT: Mayor John M. "Jay" Donecker
Mayor Pro Tem Harry L. Brown
Councilman James K. Festerman
Councilman Donald L. Gorham
Councilman William Hairston
Councilmember Terresia Scoble
Councilwoman Sherri G. Walker

COUNCIL MEMBERS ABSENT: NONE

CITY STAFF PRESENT: Chris Phillips, Interim City Manager
Angela G. Stadler, City Clerk
William F. McLeod, City Attorney
Leigh Anne Bassinger, Human Resources Director

CALL TO ORDER.

Mayor Jay Donecker called the meeting to order. He asked Rev. Bryant to provide the invocation.

INVOCATION BY THE REVEREND JOSEPH BRYANT, PASTOR OF FIRST BAPTIST CHURCH, 401 HUBBARD STREET, REIDSVILLE.

Dr. Joseph Bryant gave the invocation.

PLEDGE OF ALLEGIANCE.

The Mayor and Council then led in the Pledge of Allegiance.

PROCLAMATIONS & RECOGNITIONS:

RECOGNITION OF DR. MARTIN LUTHER KING JR. DAY ON MONDAY, JANUARY 18, 2021.

Mayor Donecker said the first presentation tonight will be for the upcoming Dr. Martin Luther King Jr. Day and breakfast, which will be on Monday, January 18, 2021 and will be a virtual meeting this year due to COVID-19. He said the Reidsville Human Relations Commission is hosting the event this year, and he and members of the City

Council wanted to extend their support through this proclamation. (A COPY OF THE PROCLAMATION IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.) Mayor Donecker said he will get the proclamation to the Human Relations Commission.

PROCLAMATIONS & RECOGNITIONS:

RECOGNITION OF DR. MARTIN LUTHER KING JR. DAY ON JANUARY 20, 2020.

Mayor Donecker asked Reverend Dr. Joseph Bryant to come forward and accept the proclamation for Dr. Martin Luther King Jr. Day on January 20. (A COPY OF THE PROCLAMATION IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.) Dr. Bryant expressed his appreciation and detailed the upcoming events planned for that day. He mentioned the MLK Jr. Breakfast, which will take place at Zion Baptist Church at 8 a.m.; the Unity March and Celebration starting at “the Block” at 1 p.m.; and the commemorative event at First Baptist Church on Hubbard Street at 3 p.m. He invited all to come and observe and enjoy these celebrations.

RECOGNITION OF ASSISTANT FIRE CHIEF JAY HARRIS, WHO RETIRED FROM THE CITY ON DECEMBER 1, 2020 WITH 30 YEARS IN THE STATE RETIREMENT SYSTEM.

Mayor Donecker read the Certificate of Appreciation recognizing retired Assistant Fire Chief John “Jay” Harris and asked him if he would like to share a few words. (A COPY OF THE PROCLAMATION IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.) Harris came forward and said he would like to express his gratitude to the Reidsville City Council. He added they may still see him since he may continue to work on a part-time basis for a few more years. The Mayor presented the certificate of Appreciation and a gift from the City to Harris as a 30-year retiree. The Mayor asked if members of Council would like to add anything.

Councilman Hairston congratulated Harris and said they had worked together on patrol and that he was an outstanding officer, making a huge difference to the citizens of Reidsville as well as doing a lot of good through the DARE Program.

Councilman Festerman said it was a sad day when Harris chose to leave the Police Department and go to the Fire Department full-time. He said it was a loss for the Police Department and a win for the Fire Department. He continued by saying Harris has had an outstanding career with the City, and he wishes him and his family all the best. Harris remarked Councilman Festerman had hired him when he was Chief of Police.

Councilman Gorham said he would like to echo the remarks made by others and thanked Harris for his service and advised him to enjoy his retirement.

Mayor Pro Tem Brown thanked Harris for his service and for his friendship. He wished Harris all the best and told him to enjoy retirement.

Councilwoman Walker congratulated Harris and said she hopes he enjoys retirement as much as she has. She said she is going to miss the talks they shared regarding football and wrestling.

Harris said he intends to take the advice from members of Council but intends to continue to work part-time a little longer.

Councilmember Scoble added what a pleasure it has been to work with Harris and reiterated that Harris will be missed and that she appreciated his hard work and dedication to the citizens of Reidsville.

PRESENTATION TO FORMER CITY MANAGER PRESTON MITCHELL.

Mayor Donecker asked former City Manager Preston Mitchell to come forward and expressed what a huge impact Mitchell has made on the City of Reidsville these past five years. He presented him with a token of appreciation from City Council, Staff and Administration. The Mayor stated that Mitchell was everything they needed and more than they bargained for when he came to work for the City.

Mitchell came forward and expressed his appreciation to the Mayor, City Council and the community, saying he has felt a mixture of emotions regarding his decision. He said he and his family have loved being a part of the Reidsville community. He continued by saying he appreciates the Reidsville organization and has enjoyed working with its great bunch of people. He thanked everyone for their support, constant comradery and said he looks forward to staying in contact with everyone.

Councilwoman Walker expressed her gratitude for Mitchell's guidance and wisdom.

Councilman Gorham said it is going to be very hard to find someone to fill his shoes and asked him to "keep his line open" in case he needs to worry him to death like he did while he was here.

Councilmember Scoble wished Mitchell the best of luck to him and his family and said how much she appreciates the guidance and leadership he offered to members of Council. She said it will be a very big job to find someone to fill his shoes. She also thanked him for helping to make Reidsville what it is today.

Councilman Hairston said they cannot thank him enough for everything and added that wherever Mitchell goes, he will be successful because he is an incredible person.

Councilman Festerman said "Hey, Boss we are going to miss you and it has been a great ride." He added how much he would appreciate if Mitchell would leave his little girls here that he has enjoyed getting to know them. The Councilman wished Mitchell the very best and said he had been an outstanding City Manager and that he loved him like a brother.

Mitchell opened his gift, at the request of the Mayor, and showed everyone a “one of a kind” Brad Spencer sculpture of the City of Reidsville Seal with the Team Reidsville emblem on the back. Mitchell said he loved and appreciated the gift and that he and his family would always be supporters and members of Team Reidsville. Mayor Donecker invited Mitchell to come back and visit any time.

APPROVAL OF MINUTES:

**CONSIDERATION OF DECEMBER 8, 2020 REGULAR MEETING MINUTES
AND THE DECEMBER 16, 2020 SPECIAL MEETING MINUTES.**

Councilman Festerman made the motion, seconded by Councilmember Scoble and unanimously approved by Council in a 7-0 vote, to approve the December 8, 2020 Regular Meeting Minutes and the December 16, 2020 Special Meeting Minutes.

PERSONNEL ITEMS:

**CONSIDERATION OF EXTENSION OF EMERGENCY PAID SICK LEAVE
RELATED TO COVID-19.**

Human Resources Director Leigh Anne Bassinger reviewed her memo regarding the Extension of Emergency Paid Sick Leave for Employees, which follows:

Memorandum

To: Preston Mitchell, City Manager
From: Leigh Anne Bassinger, Human Resources Director
Chris Phillips, Assistant City Manager and Finance Director
Date: December 29, 2020
Re: Extension of Emergency Paid Sick Leave for Employees

In April, 2020, the President signed into the law the Families First Coronavirus Response Act which provides employees with up to 80 hours of emergency paid sick leave if they are seeking testing, have tested positive or have been instructed to quarantine at home by a health department official following a significant COVID-19 exposure. These federal benefits are set to expire on December 31, 2020.

Since the start of the pandemic, Human Resources has managed a total of fifty-seven (57) employees who have fallen into one or more of the above categories. To date, twenty-five (25) employees have actually tested positive for COVID-19 since the start of the pandemic.

I respectfully request the City Council consider adopting a temporary personnel policy which will allow employees to qualify for continued emergency paid sick

leave benefits through March 31, 2021. Employees would only be eligible for a maximum of 80 hours of emergency paid sick leave, through a combination of hours under the FFCRA and the City of Reidsville's temporary policy. Those that have already received some benefits under the FFCRA would have the total number of hours available under the City's policy reduced by the number of hours they have already been granted.

With the increasing availability of vaccines, we may be nearing the end of the pandemic. However, if we do not have at least 70% of our employee population vaccinated or recovered from COVID-19 by the end of March, we may need to extend this policy for an additional 90 days at that time. (END OF MEMO)

As she asked for an extension of the EPSL through March 31, 2021, she also updated the numbers, noting that to date, 59 employees have been eligible under the first act. Of those, 31 had tested positive for COVID-19 with the others ordered to quarantine or their results came back negative, she said. Three employees are currently out right now, she added, noting that without this leave, employees would have to use their available leave or unpaid leave. She said they were recommending the extension of leave but noted that if employees received 80 hours of EPSL, they would not be eligible again. She stressed that this is a one-time leave opportunity.

Councilman Gorham made the motion, seconded by Councilman Festerman and unanimously by Council in a 7-0 vote, to extend the Emergency Paid Sick Leave related to COVID-19 until March 31, 2021.

CDBG GRANTS:

**CONSIDERATION OF ACCEPTANCE OF COMMUNITY DEVELOPMENT
BLOCK GRANT PROJECT FUNDING AND AUTHORIZATION OF MAYOR
TO EXECUTE CONTRACTS.**

Before getting into this item, Interim City Manager Chris Phillips said that, on the last action just passed, this would extend the leave to March 31, and if staff feels it needs to be extended further, they would let Council know. He said he thinks it is the right thing to do, adding that a lot of municipalities are doing the same thing.

Phillips then turned to the CDBG grant, saying that this item is another piece of the federal response to the Coronavirus and part of the CARES Act. He said there were a lot of different ideas to use the money. Staff put their heads together and thinking long range for our application, related the project to the Penn House. The money will be used to build a larger meeting facility to allow for social distancing, which cannot be done right now. It could also be used for training, etc. Obviously, the Penn House is used for weddings and an events venue, but this would allow more access, including more entryways and exits, he said. Phillips said we don't know what the post-pandemic world will be, but having a facility where we can accommodate more people makes a lot of sense. In addition to the building, this project will expand Wi-Fi in the area so

that students and citizens can come to this location and use the parking lot for school and work. There is a shortage of free Internet during the pandemic, he said, but this parking lot will be able to be used. Also, we have partnered with the James Austin Health Center, a nonprofit which helps underserved patients, and with Annie Penn Hospital regarding mobile units. The Penn House would be a great location for such mobile units or for either a testing or vaccination site in the future. Again, we looked how we can make a long lasting impact, Phillips said.

The grant application was approved for \$600,000, and the full grant package is in your agenda packet. Today's action would allow the Mayor to accept the grant and sign the necessary documents. No match is required by the City, he added. Additionally four City representatives would be authorized to sign documents. He said that would include the Mayor, himself, Assistant City Manager Haywood Cloud Jr. and Assistant Finance Director Rochelle Tucker.

Phillips asked Council to approve the attached resolution.

Councilman Gorham made the motion, seconded by Councilman Festerman and unanimously approved by Council in a 7-0 vote, to approve the Resolution authorizing the Mayor to execute the contracts.

REQUEST FOR PROPOSALS:

A CONSIDERATION TO APPROVE RESOLUTIONS AUTHORIZING LEASE PURCHASE FINANCING CONTRACTS FOR A REARLOADER GARBAGE TRUCK AND ERECTION OF A SALT BARN.

In making the staff report, Interim City Manager Chris Phillips said that when Council adopted the budget last June, these two lease purchase items, were included. When financing a dump truck recently, we realized that rates are really low right now, he said. He said financing bids were solicited last month and the results are being presented to Council tonight.

Phillips' memo dated January 4, 2021 regarding 2020-2021 Lease Purchase Financing follows:

MEMORANDUM – 2020-2021 LEASE PURCHASE FINANCING

To: Mayor Jay Donecker and the Reidsville City Council
From: Chris Phillips, Asst. City Manager/Finance Director
Date: January 4, 2021

The City of Reidsville's 2020-2021 budget, adopted on June 9, 2020, included the lease purchase of a rearloader garbage truck and the erection of a salt barn.

Last month, financing bids were solicited from several local banks to complete the budgeted financing of these items. Three banks, Truist (BB&T), FNB and Home Trust Bank, submitted proposal for both projects.

Below is a summary of the lease purchase bids received for the garbage truck:

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Bank	Truist	FNB	Home Trust
Years	5	5	5
Rate	1.63%	1.88%	1.08%
Payment	\$ 30,433	\$ 30,616	\$ 29,946
Principal	\$ 145,000	\$ 145,000	\$ 145,000
Interest	\$ 7,167	\$ 8,080	\$ 4,730

I recommend the City complete the lease purchase process with Home Trust.

Below is a summary of the lease purchase bids received for the salt barn:

Bank	Truist	FNB	Home Trust
Years	5	5	5
Rate	1.63%	3.50%	1.08%
Payment	\$ 67,053	\$ 68,770	\$ 64,023
Principal	\$ 310,000	\$ 310,000	\$ 310,000
Interest	\$ 25,265	\$ 33,850	\$ 10,115

I recommend the City complete the lease purchase process with Home Trust.

A draft resolution authorizing these financing terms for each project is attached. The final resolution is contingent upon the legal review of the bank. Please consider authorizing the Mayor and/or City staff to sign the final version of the resolution when received and reviewed by City staff and the City Attorney. Note that the terms stated above are not subject to change. Also note, resolution item 5 allows the City to reimburse itself for expenditures previously made for equipment covered by this lease purchase arrangement.

Thank you for your attention to this matter. (END OF MEMO)

Phillips, in reviewing the memo, noted that we received proposals from three banks: Truist, FNB and HomeTrust. HomeTrust had the lowest rate of 1.08% for five years for the garbage truck with an annual payment of \$29,946 for a total of \$145,000 and interest of \$4,730. The same banks sent in proposals for the salt barn, and again, HomeTrust had the lowest rate of 1.08% rate for five years, which would be an annual payment of \$64,023 for a total of \$310,000 and \$10,115 in interest. He said this is a very attractive rate. We had been thinking of either 5 or 7 years but decided to do the five year with that rolling off and then we can do something else, he explained.

on the Vance Street campus, much safer than the way they are doing now ...

Phillips asked Council for a vote to accept both Resolutions Approving Financing Terms, which gives the authority to execute those agreements. He said we haven't spent anything on either one of the items yet.

Councilman Gorham made the motion, seconded by Councilman Festerman and unanimously approved by Council in a 7-0 vote, to approve the Resolution for the garbage truck.

The Resolution as approved follows:

Resolution Approving Financing Terms

WHEREAS: The City of Reidsville, NC (Borrower”) has previously determined to undertake a project for the financing of a rear-loader garbage truck (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Borrower hereby determines to finance the Project through Home Trust Bank (“Lender”) in accordance with the proposal dated December 15, 2020. The amount financed shall not exceed \$145,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.08%, and the financing term shall not exceed 5 years from closing.
2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer’s satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer’s release of any Financing Documents for delivery constituting conclusive evidence of such officer’s final approval of the Document’s final form.
4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments

under the Financing Documents as “qualified tax-exempt obligations” for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower’s official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower’s general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All Prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict.

This resolution shall take effect immediately.

(Signature Lines not included in Minutes.)

Councilwoman Walker then made the motion, seconded by Councilmember Scoble and unanimously approved by Council in a 7-0 vote, to approve the Resolutions.

Resolution Approving Financing Terms

WHEREAS: The City of Reidsville, NC (Borrower”) has previously determined to undertake a project for the financing of the erection of a salt barn (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Borrower hereby determines to finance the Project through Home Trust Bank (“Lender”) in accordance with the proposal dated December 15, 2020. The amount financed shall not exceed \$310,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.08%, and the financing term shall not exceed 5 years from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer’s satisfaction. The Finance Officer is authorized to

approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Documents for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All Prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict.

This resolution shall take effect immediately.

(Signature Lines not included in Minutes.)

PUBLIC COMMENTS.

No one came forward for public comments.

CITY MANAGER'S REPORT:

Interim City Manager Chris Phillips said he would like to skip the first item on his written report and come back to it, but he first wanted to report on the second item of the City Manager's Report, which follows:

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of Reidsville City Council
FROM: Chris Phillips, Interim City Manager
SUBJ: City Manager's Monthly Report
DATE: January 12, 2021

1. Council Retreat

- a. Please bring your calendars with you at the Council meeting so we can be looking at half-day sessions for the upcoming Council Retreat, which we hope to have soon after January 22, 2021. Due to the quick turnaround, we need the actual dates and times to be decided at your monthly meeting.
2. Carryover from 2019-2020 Budget to 2020-2021
 - a. Included in the Miscellaneous section is the detail of the carryover budget from the prior fiscal year to the current year as approved by Manager Mitchell before his departure.
3. YMCA Quarterly Community Pool Association Report
 - a. Also included in the Miscellaneous section is the Community Pool Association report for the months of October and November, 2020, for your reference (per your previous request). Please note in the letter from Heather Whitsett details about the pool being closed for repairs for over a month beginning November 19.
4. Designation of Voting Delegate for Proposed Municipal Advocacy Goals
 - a. Mayor Donecker has agreed to serve as the City's Voting Delegate on the NCLM's proposed advocacy goals. Information on the goals can be found behind the Miscellaneous tab. Delegates must be selected by January 14 with online votes in by January 15, 2021. Council should either vote or agree by consensus on the Mayor's designation.
5. Offices Closed for Dr. Martin Luther King Jr. Holiday
 - a. Just a reminder that City offices will be closed on Monday, January 18, 2021 in observance of the King Holiday. (END OF REPORT)

He continued that the second item is regarding the approved 2019 -2020 Budget Carryover from the prior fiscal year to the current year. He said sometimes the need presents itself that an item is not complete and needs to be carried over to the next year. He explained the process, which has been going on for about 30 year. He added that former City Manager Preston Mitchell had approved the action before he left, but he is covering the matter for purposes of transparency. Phillips stressed that the process just helps tie the two years together. Phillips also noted the YMCA Quarterly report behind the Miscellaneous tab.

Phillips asked members of Council if they agree with Item #4 on the report to allow Mayor Jay Donecker to be the voting delegate for the proposed North Carolina League of Municipalities Advocacy Goals. Members of Council decided to take a vote regarding the matter.

Councilman Gorham made the motion, seconded by Councilwoman Walker, that Mayor Jay Donecker represent the City of Reidsville as the NCLM's voting delegate for advocacy goals. The motion passed unanimously in a 7-0 vote.

Phillips added that City offices will be closed on Monday, January 18, in observance of the Dr. Martin Luther King Jr. holiday. He wrapped up his report with one last item regarding staff's hard work to have a "Team Reidsville" banner placed on the stone retaining wall at the Tractor Supply entrance into the City located at the intersection of Scales Street and Freeway Drive. He said the lease for the project just came in, which requires the Mayor's signature and involves a \$1 a year lease payment for the wall. Phillips said, while holding up a single dollar bill, he would like to donate the first dollar for the project. He said he hopes this project will be the beginning of several other projects in the coming year.

Phillips wrapped up his report by returning to the first item on his report by asking the Mayor and members of City Council to schedule the upcoming 2021- 2022 Budget Retreat. **After a brief discussion, it was decided that the Retreat would take place on January 29, 2021, from 8 a.m. until 11 a.m. and on Saturday, January 30, 2021, from 8 a.m. to 12 p.m.** Phillips said members of Council can expect the Retreat books to be going out on Tuesday, January 19, so they can have time to look over the material before the actual retreat. Phillips and the Mayor also discussed the format and the manner the Retreat material has been covered in previous years. Phillips said he is not quite the "Robust Orator" that former City Manager Mitchell was but that they will use the same procedure to go over this year's information.

BOARDS & COMMISSIONS APPOINTMENTS:

Charles Fagg was reappointed to the Reidsville Firemen's Relief Fund Board for a third term in a 7-0 vote. *(A COPY OF THE BALLOTS ARE HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)*

Mayor Donecker mentioned there are several openings on other Boards and Commissions, including three positions on the Reidsville Human Relations Commission. He commented that there are so many things that a Human Relations Commission Board can do and encouraged members of Council to think of ways they can rejuvenate this Commission in particular with better attendance and more activity. He said he had spoken to Dawn Charaba of the Reidsville Area Foundation about this and she is helping to support a local racial equity training initiative here in the community. The Mayor said he is willing to participate in this project. He said this is a conversation that is gaining momentum and that Council should look real hard and consider very strongly what our Human Relations Commission can do to be brought to the table on this topic, how they can be educated and how they can educate us.

COUNCIL MEMBERS' REPORTS.

Mayor Pro Tem Brown – Mayor Pro Tem Brown said he would like to request prayers for peace and healing for our country, which is so desperately needed right now and added that he has no further report.

Councilman Festerman – Councilman Festerman said he would like to express his sincere condolences to Carolyn Pillar and her family at the passing of her husband

Butch. He added that Carolyn had served on the Reidsville Planning Board and that the City of Reidsville is a better place because of these two fine supportive people.

Councilman Gorham – Councilman Gorham said he would also like to echo Mayor Pro Tem Brown’s and Councilman Festerman’s remarks and asked members to pray for our nation and the City of Reidsville and expressed his condolences to Carolyn Pillar and her family.

Councilwoman Walker – Councilwoman Walker said Carolyn Pillar had served on the Appearance Commission and the Planning Board for a long time, and she would also like to express her sympathy to the Pillar family. She concluded by saying she had attended the teleconference of the Reidsville ABC Board meeting on January 7, 2021.

Councilmember Scoble – Councilmember Scoble echoed the previous Council members’ comments and expressed her concern for the national events of last week. She said how much she appreciates all that the members of the City Council do for the City of Reidsville and this community.

Councilman Hairston – Councilman Hairston said he agrees with all that his fellow Council members have said about Carolyn and Butch Pillar. He said they both were Community Watch Captains during his time at the Police Department and were great assets to the City of Reidsville. The Councilman said the Pillar family is in his thoughts and prayers. He said he did attend virtually the Ministerial Alliance meeting, the virtual NAACP meeting and the Rockingham County School Board meeting, which was held at Reidsville Senior High School last night.

Mayor Donecker – Mayor Donecker urged everyone to get in touch with the Rockingham County Health Department and get vaccinated, saying as of today the Federal Government has stated rather than 75 years of age and older, the recommendation has been lowered to 65 and older. He said he had been vaccinated during a vaccine trial and experienced no ill side effects from it. He said if your primary care physician gives you the okay, he strongly suggests getting the two-dose series of vaccines.

Mayor Donecker reminded members of Council about the virtual Dr. MLK Jr. Breakfast, which will be livestreamed on Monday at 9 a.m.

They Mayor also said he had attended the Executive Board meeting for the Reidsville Downtown Corporation regarding goals and objectives for the coming year, which will be shared with the RDC Board at their upcoming retreat.

Lastly, the Mayor emphasized that he agrees with what has been shared by members of the Council and that they all have sworn to uphold the Constitution of the State of North Carolina and the United States and that it is inherent for them to be willing to tell the truth at all times, whether they agree with it or not as sworn individuals. He said he

could not think of a better group of Council members that exemplifies and personifies this over the last four years. He stated that truth will always win out and that having Roy Sawyers here to televise the meetings helps them with keeping everything transparent. He thanked them and stressed that as a Council, they need to help build greater faith in local government, which helps lead to more faith and trust in State and Federal Government.

Mayor Donecker invited Diane Sawyer with the Reidsville Chamber of Commerce to give her report. Sawyer agreed with the Council member comments, especially regarding taking the COVID-19 vaccine when made available. She said the MLK Jr. Breakfast is coming up on Monday and will be livestreamed via the Reidsville Chamber Facebook page and the NAACP Facebook page. She urged members of Council to watch, saying they do not want to miss the awards portion of the event. She reported they have been able to collect \$5,100 in sponsorships, beating last year's totals. She thanked them as a group for their support and individually. Sawyer said they would be having Coffee and Connections virtually this week on Thursday, January 14, at 8 a.m. She continued by saying the Chamber's Annual Awards Event is being considered in the same format as the MLK breakfast and that there will be more information forthcoming. She invited the Mayor to offer greetings for that event. She added that she had a great conversation recently with Jill Weston, the Market Square/Main Street Manager, regarding plans and moving forward with joint Chamber/RDC events in the coming year. Sawyer reported there will be a Chamber Directory coming out and an awards event and when the date is set, she will notify members.

Sawyer made members aware that she had recently lost her grandfather to COVID and how serious this virus is and how important it is to do our part. She expressed her heartfelt appreciation to the Council for always being the leader in this community. She cited the partnership, which has led to the mask-up campaign, the grants from the Reidsville Area Foundation and by always wearing our Team Reidsville masks. She thanked members for being amazing people and said she is proud at the Chamber to partner with them and looks forward to seeing what 2021 holds. Mayor Donecker welcomed Sawyer to join members of Council at the annual retreat.

Councilman Hairston stated that, in addition to the MLK Breakfast, Dr. Clarence Johnson will be giving a speech on the steps of the Reidsville Police Department at 1 p.m. on Monday, which will be virtual and then at 3 p.m. there will be a MLK virtual event from Elm Grove Baptist Church also. Mayor Donecker asked if Councilman Hairston can forward the links to these events to the City Clerk so the information can be made available to Council members and on the City website. Councilman Hairston said he would be delighted to do so.

MOVE TO THE FIRST-FLOOR CONFERENCE ROOM FOR A CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT AND PERSONNEL PURSUANT TO NCGS 143-318.11(A)(4) & (6).

Councilman Gorham made the motion, seconded by Councilman Hairston and unanimously approved by Council in a 7-0 vote, to go into closed session for economic development and personnel under G.S. 143-318.11(a)(4) & (6).

RETURN TO OPEN SESSION.

Upon return to open session, Councilman Gorham made the motion, seconded by Mayor Donecker and unanimously approved by Council in a 7-0 vote, to adjourn at approximately 8:58 p.m.

John M. "Jay" Donecker, Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC, City Clerk



The City of
Reidsville
North Carolina

230 W. Morehead Street, Reidsville, NC 27320 Ph. (336)-349-1065

Donna H. Setliff, CZO
Community Development Manager

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of the
Reidsville City Council
FROM: Donna H. Setliff, Community Development Manager DHS
DATE: January 28, 2021
RE: Text Amendment T 2021-01

Stacey Richmond requests the Zoning Ordinance be amended to permit pet grooming as a principal use in Neighborhood Business. Pet Grooming is a low key business which would be compatible with other Neighborhood Businesses. Currently, pet grooming is allowed in Central Business, General Business and Highway Business with the listed criteria. The criteria would be the same in Neighborhood Business.

Criteria:

- Services shall be limited to dogs and cats.
- Exterior pen and runs are prohibited.
- Pet training is prohibited.
- Leg banding, microchip services or other related uses are prohibited.
- Overnight services are prohibited.
- Establishment shall obtain all applicable Federal, State and Local licenses and permits required by law.
- No unreasonable noise or odor can be detected off the premises.
- An interior pet waste collection station shall be installed for customer use.

Additionally, pet grooming is permitted as an accessory to other uses. A retail pet supply store and a veterinary hospital can offer pet grooming as an accessory to the businesses.

In my Planner's opinion, pet grooming as a principal use is a suitable and desirable use for Neighborhood Business zoned properties. If approved the use would be allowed under the same criteria as the other districts.

The Honorable Mayor Donecker and Members of the Reidsville City Council
January 28, 2021
Page 2

The Planning Board considered the request and unanimously recommended to City Council the Text Amendment be approved.

Enclosure

AMENDING THE CITY OF REIDSVILLE ZONING ORDINANCE

**AN ORDINANCE AMENDING
ARTICLE V, DISTRICT REGULATIONS
SECTION 2, TABLE OF PERMITTED USES
OF THE CITY OF REIDSVILLE ZONING ORDINANCE**

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the Zoning Ordinance of the City of Reidsville be amended as follows:

Part I. That Article V, Section 2, Table of Permitted Uses is amended by inserting Pet Grooming as a permitted use in Neighborhood Business with the Note 34.

Part II. This Ordinance shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

ADOPTED this the _____ day of _____, 2021 by the City Council of the City of Reidsville, North Carolina.

JOHN M. "JAY" DONECKER, MAYOR, REIDSVILLE, N.C.

Angela G. Stadler, City Clerk



City of Reidsville, North Carolina

Department of Community Development

230 West Morehead Street

Reidsville, NC 27320

336-349-1065

APPLICATION FOR ZONING TEXT CHANGE

Date Submitted: 12.18.2020 Application No.: T2021-01

(1) Applicant Information

Name Stacey C. Richmond

Address 396 High Rock Road Gibsonville, NC 27249

Daytime Telephone No. 336 637-6595

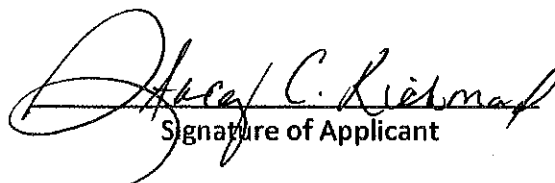
(2) Applicable Section of the Zoning Ordinance _____

(3) Existing wording in text NONE

(4) Requested wording in text Pet Grooming IN Neighborhood
Business as a permitted use

(5) Reason for requested change _____

I hereby request the Reidsville Planning Board consider this application for a change to the Zoning Text and make a recommendation to City Council.


Signature of Applicant



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

NOTICE OF PUBLIC HEARING

Notice is hereby given that a meeting and public hearing will be conducted by the Reidsville City Council on Tuesday, February 9, 2021, at 6:00 P.M., in the Council Chambers, City Hall, 230 West Morehead Street, Reidsville, North Carolina to consider Text Amendment (T2021-01) to allow Pet Grooming in the Neighborhood Business Zoning District with the Note 34. (T 2021-01)

A copy of the proposed text amendment is available for public inspection, by appointment, in the Office of Community Development, City Hall, weekdays from 8:30 A.M. to 4:00 P.M.

Interested parties will be given the opportunity to address City Council during this public hearing.

This the 22nd day of January, 2021.

Angela G. Stadler, CMC/NCCMC
City Clerk

The City of Reidsville shares the goals of the Americans With Disabilities Act, which protects qualified individuals from discrimination on the basis of disabilities and provides for equality of opportunity in the services, programs, activities and employment of the City. Any individual with a disability who needs an interpreter or other auxiliary aids or services for this meeting may contact the City of Reidsville at 336-349-1030 (Voice). The toll-free number for Relay North Carolina is 1-800-735-2962 (TT).

Rockingham Now Publish Dates: Wednesday, January 27, 2021
Wednesday, February 3, 2021

Rockingham Now Classified Dept.: Bill CC (City Council)

"Live Simply. Think Big."

Public Works Department


1100 Vance St., Reidsville, NC 27320

Phone: 336.349.1070 • Fax: 336.634.1738



THE CITY OF
Reidsville
NORTH CAROLINA

MEMORANDUM

TO: Chris Phillips, Interim City Manager
FROM: Chuck Smith, Public Works Director 
RE: Sole Source – Blue Star Generators
DATE: January 21, 2021

As allowed per G.S. 143-129(e)(6) for informal and formal purchases, the City of Reidsville Public Works Department is requesting City Council to approve the sole sourcing of Blue Star Power Systems, Inc. generators for the Laster Sewer Lift Station Relocation Project and the Rural Ready Site Project off Diesel Drive.

NCGS 143-129(e)(6) recognizes sole-source suppliers, whereas standardization or compatibility is the overriding consideration. The purpose for proposing to sole-source Blue Star Power Systems, Inc for these projects coincides with the city's long-term cost savings and operational efficiency goal. Both City Council and staff have had discussions through the years regarding the need for the rehabilitation and construction of new lift or pump stations, of which generators are a vital component. Blue Star generators are of moderate cost initially; however, city staff believes the actual cost savings will be in the equipment's long-term maintenance and operation.

The purpose of this request is to establish standardization with generators maintained by the City of Reidsville, which is allowed with council approval per G.S. 143-129(e)(6). With standardization, necessary emergency standby parts for the generators will be minimized, equipment and parts are more readily available for less cost, and staff can become more familiar with the equipment.

Staff Recommendation:

Request City Council approve the sole sourcing of Blue Star Power Systems, Inc. generators for the Laster Sewer Lift Station Relocation Project and the Rural Ready Site Project off Diesel Drive as allowed per G.S. 143-129(e)(6) for informal and formal purchases.

Respectfully submitted



Exceptions to State Competitive Bidding Requirements For North Carolina Local Governments

Exception	Applies To:	Description	Board Approval Required?	Other Requirements
Purchases				
Purchase from other units of Government G.S. 143-129(e)(1)	Informal and formal purchases and leases	Purchase directly from another unit of federal, state, or local government anywhere in the U.S.	No	None
Emergency G.S. 143-129(e)(2)	Informal and formal purchases and construction/repair	Present, immediate, and existing special emergency involving public health and safety of people or property	No	None
Fuel Purchase G.S. 143-129(e)(5)	Informal and formal purchases	Purchase of gasoline, diesel fuel, alcohol fuel, motor oil, fuel oil, or natural gas	No	Informal bidding requirements apply to purchases costing \$30,000 or more (including purchases over \$90,000)
Sole Source G.S. 143-129(e)(6)	Informal and formal purchases	Available when (1) performance or price competition is not available; (2) product is available from only one source; or (3) standardization or compatibility is the overriding consideration	Yes	None
Group Purchasing Program G.S. 143-129(e)(3)	Informal and formal purchases	Competitive bidding process by a formally organized program offering discount prices to at least 2 public agencies	No	None

§ 143-129. Procedure for letting of public contracts.

(a) Bidding Required. - No construction or repair work requiring the estimated expenditure of public money in an amount equal to or more than five hundred thousand dollars (\$500,000) or purchase of apparatus, supplies, materials, or equipment requiring an estimated expenditure of public money in an amount equal to or more than ninety thousand dollars (\$90,000) may be performed, nor may any contract be awarded therefor, by any board or governing body of the State, or of any institution of the State government, or of any political subdivision of the State, unless the provisions of this section are complied with; provided that The University of North Carolina and its constituent institutions may award contracts for construction or repair work that requires an estimated expenditure of less than five hundred thousand dollars (\$500,000) without complying with the provisions of this section.

For purchases of apparatus, supplies, materials, or equipment, the governing body of any political subdivision of the State may, subject to any restriction as to dollar amount, or other conditions that the governing body elects to impose, delegate to the manager, school superintendent, chief purchasing official, or other employee the authority to award contracts, reject bids, or readvertise to receive bids on behalf of the unit. Any person to whom authority is delegated under this subsection shall comply with the requirements of this Article that would otherwise apply to the governing body.

(b) Advertisement and Letting of Contracts. - Where the contract is to be let by a board or governing body of the State government or of a State institution, proposals shall be invited by advertisement in a newspaper having general circulation in the State of North Carolina. Where the contract is to be let by a political subdivision of the State, proposals shall be invited by advertisement in a newspaper having general circulation in the political subdivision or by electronic means, or both. A decision to advertise solely by electronic means, whether for particular contracts or generally for all contracts that are subject to this Article, shall be approved by the governing board of the political subdivision of the State at a regular meeting of the board.

The advertisements for bidders required by this section shall appear at a time where at least seven full days shall lapse between the date on which the notice appears and the date of the opening of bids. The advertisement shall: (i) state the time and place where plans and specifications of proposed work or a complete description of the apparatus, supplies, materials, or equipment may be had; (ii) state the time and place for opening of the proposals; and (iii) reserve to the board or governing body the right to reject any or all proposals.

Proposals may be rejected for any reason determined by the board or governing body to be in the best interest of the unit. However, the proposal shall not be rejected for the purpose of evading the provisions of this Article. No board or governing body of the State or political subdivision thereof may assume responsibility for construction or purchase contracts, or guarantee the payments of labor or materials therefor except under provisions of this Article.

All proposals shall be opened in public and the board or governing body shall award the contract to the lowest responsible bidder or bidders, taking into consideration quality, performance and the time specified in the proposals for the performance of the contract.

In the event the lowest responsible bids are in excess of the funds available for the project or purchase, the responsible board or governing body is authorized to enter into negotiations with the lowest responsible bidder above mentioned, making reasonable changes in the plans and specifications as may be necessary to bring the contract price within the funds available, and may award a contract to such bidder upon recommendation of the Department of Administration in the case of the State government or of a State institution or agency, or upon recommendation of the responsible commission, council or board in the case of a subdivision of the State, if such bidder will agree to perform the work or provide the apparatus, supplies, materials, or equipment at the negotiated price within the funds available

therefor. If a contract cannot be let under the above conditions, the board or governing body is authorized to readvertise, as herein provided, after having made such changes in plans and specifications as may be necessary to bring the cost of the project or purchase within the funds available therefor. The procedure above specified may be repeated if necessary in order to secure an acceptable contract within the funds available therefor.

No proposal for construction or repair work may be considered or accepted by said board or governing body unless at the time of its filing the same shall be accompanied by a deposit with said board or governing body of cash, or a cashier's check, or a certified check on some bank or trust company insured by the Federal Deposit Insurance Corporation in an amount equal to not less than five percent (5%) of the proposal. In lieu of making the cash deposit as above provided, such bidder may file a bid bond executed by a corporate surety licensed under the laws of North Carolina to execute such bonds, conditioned that the surety will upon demand forthwith make payment to the obligee upon said bond if the bidder fails to execute the contract in accordance with the bid bond. This deposit shall be retained if the successful bidder fails to execute the contract within 10 days after the award or fails to give satisfactory surety as required herein.

Bids shall be sealed and the opening of an envelope or package with knowledge that it contains a bid or the disclosure or exhibition of the contents of any bid by anyone without the permission of the bidder prior to the time set for opening in the invitation to bid shall constitute a Class 1 misdemeanor.

(c) Contract Execution and Security. - All contracts to which this section applies shall be executed in writing. The board or governing body shall require the person to whom the award of a contract for construction or repair work is made to furnish bond as required by Article 3 of Chapter 44A; or require a deposit of money, certified check or government securities for the full amount of said contract to secure the faithful performance of the terms of said contract and the payment of all sums due for labor and materials in a manner consistent with Article 3 of Chapter 44A; and the contract shall not be altered except by written agreement of the contractor and the board or governing body. The surety bond or deposit required herein shall be deposited with the board or governing body for which the work is to be performed. When a deposit, other than a surety bond, is made with the board or governing body, the board or governing body assumes all the liabilities, obligations and duties of a surety as provided in Article 3 of Chapter 44A to the extent of said deposit.

The owning agency or the Department of Administration, in contracts involving a State agency, and the owning agency or the governing board, in contracts involving a political subdivision of the State, may reject the bonds of any surety company against which there is pending any unsettled claim or complaint made by a State agency or the owning agency or governing board of any political subdivision of the State arising out of any contract under which State funds, in contracts with the State, or funds of political subdivisions of the State, in contracts with such political subdivision, were expended, provided such claim or complaint has been pending more than 180 days.

(d) Use of Unemployment Relief Labor. - Nothing in this section shall operate so as to require any public agency to enter into a contract which will prevent the use of unemployment relief labor paid for in whole or in part by appropriations or funds furnished by the State or federal government.

(e) Exceptions. - The requirements of this Article do not apply to:

- (1) The purchase, lease, or other acquisition of any apparatus, supplies, materials, or equipment from: (i) the United States of America or any agency thereof; or (ii) any other government unit or agency thereof within the United States. The Secretary of Administration or the governing board of any political subdivision of the State may designate any officer or employee of the State or political subdivision to enter a bid or bids in its behalf at any sale of apparatus, supplies, materials, equipment, or other

property owned by: (i) the United States of America or any agency thereof; or (ii) any other governmental unit or agency thereof within the United States. The Secretary of Administration or the governing board of any political subdivision of the State may authorize the officer or employee to make any partial or down payment or payment in full that may be required by regulations of the governmental unit or agency disposing of the property.

(2) Cases of special emergency involving the health and safety of the people or their property.

(3) Purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies.

(4) Construction or repair work undertaken during the progress of a construction or repair project initially begun pursuant to this section.

(5) Purchase of gasoline, diesel fuel, alcohol fuel, motor oil, fuel oil, or natural gas. These purchases are subject to G.S. 143-131.

(6) Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

In the case of purchases by hospitals, in addition to the other exceptions in this subsection, the provisions of this Article shall not apply when: (i) a particular medical item or prosthetic appliance is needed; (ii) a particular product is ordered by an attending physician for his patients; (iii) additional products are needed to complete an ongoing job or task; (iv) products are purchased for "over-the-counter" resale; (v) a particular product is needed or desired for experimental, developmental, or research work; or (vi) equipment is already installed, connected, and in service under a lease or other agreement and the governing body of the hospital determines that the equipment should be purchased. The governing body of a hospital shall keep a record of all purchases made pursuant to this subdivision. These records are subject to public inspection.

(7) Purchases of information technology through contracts established by the Department of Information Technology as provided in Article 15 of Chapter 143B of the General Statutes.

(8) Guaranteed energy savings contracts, which are governed by Article 3B of Chapter 143 of the General Statutes.

(9) Purchases from contracts established by the State or any agency of the State, if the contractor is willing to extend to a political subdivision of the State the same or more favorable prices, terms, and conditions as established in the State contract.

(9a) Purchases of apparatus, supplies, materials, or equipment from contracts established by the United States of America or any federal agency, if the contractor is willing to extend to a political subdivision of the State the same or more favorable prices, terms, and conditions as established in the federal contract.

(10) Purchase of used apparatus, supplies, materials, or equipment. For purposes of this subdivision, remanufactured, refabricated or demo

apparatus, supplies, materials, or equipment are not included in the exception. A demo item is one that is used for demonstration and is sold by the manufacturer or retailer at a discount.

(11) Contracts by a public entity with a construction manager at risk executed pursuant to G.S. 143-128.1.

(12) Repealed by Session Laws 2006-232, s. 2, effective July 1, 2015.

(f) Repealed by Session Laws 2001-328, s. 1, effective August 2, 2001.

(g) Waiver of Bidding for Previously Bid Contracts. - When the governing board of any political subdivision of the State, or the person to whom authority has been delegated under subsection (a) of this section, determines that it is in the best interest of the unit, the requirements of this section may be waived for the purchase of apparatus, supplies, materials, or equipment from any person or entity that has, within the previous 12 months, after having completed a public, formal bid process substantially similar to that required by this Article, contracted to furnish the apparatus, supplies, materials, or equipment to:

(1) The United States of America or any federal agency;

(2) The State of North Carolina or any agency or political subdivision of the State; or

(3) Any other state or any agency or political subdivision of that state, if the person or entity is willing to furnish the items at the same or more favorable prices, terms, and conditions as those provided under the contract with the other unit or agency. Notwithstanding any other provision of this section, any purchase made under this subsection shall be approved by the governing body of the purchasing political subdivision of the State at a regularly scheduled meeting of the governing body no fewer than 10 days after publication of notice that a waiver of the bid procedure will be considered in order to contract with a qualified supplier pursuant to this section. Notice may be published in a newspaper having general circulation in the political subdivision or by electronic means, or both. A decision to publish notice solely by electronic means for a particular contract or for all contracts under this subsection shall be approved by the governing board of the political subdivision. Rules issued by the Secretary of Administration pursuant to G.S. 143-49(6) shall apply with respect to participation in State term contracts.

(h) Transportation Authority Purchases. - Notwithstanding any other provision of this section, any board or governing body of any regional public transportation authority, hereafter referred to as a "RPTA," created pursuant to Article 26 of Chapter 160A of the General Statutes, or a regional transportation authority, hereafter referred to as a "RTA," created pursuant to Article 27 of Chapter 160A of the General Statutes, may approve the entering into of any contract for the purchase, lease, or other acquisition of any apparatus, supplies, materials, or equipment without competitive bidding and without meeting the requirements of subsection (b) of this section if the following procurement by competitive proposal (Request for Proposal) method is followed.

The competitive proposal method of procurement is normally conducted with more than one source submitting an offer or proposal. Either a fixed price or cost reimbursement type contract is awarded. This method of procurement is generally used when conditions are not appropriate for the use of sealed bids. If this procurement method is used, all of the following requirements apply:

(1) Requests for proposals shall be publicized. All evaluation factors shall be identified along with their relative importance.

(2) Proposals shall be solicited from an adequate number of qualified sources.

- (3) RPTAs or RTAs shall have a method in place for conducting technical evaluations of proposals received and selecting awardees, with the goal of promoting fairness and competition without requiring strict adherence to specifications or price in determining the most advantageous proposal.
- (4) The award may be based upon initial proposals without further discussion or negotiation or, in the discretion of the evaluators, discussions or negotiations may be conducted either with all offerors or with those offerors determined to be within the competitive range, and one or more revised proposals or a best and final offer may be requested of all remaining offerors. The details and deficiencies of an offeror's proposal may not be disclosed to other offerors during any period of negotiation or discussion.
- (5) The award shall be made to the responsible firm whose proposal is most advantageous to the RPTA's or the RTA's program with price and other factors considered.

The contents of the proposals shall not be public records until 14 days before the award of the contract.

The board or governing body of the RPTA or the RTA shall, at the regularly scheduled meeting, by formal motion make findings of fact that the procurement by competitive proposal (Request for Proposals) method of procuring the particular apparatus, supplies, materials, or equipment is the most appropriate acquisition method prior to the issuance of the requests for proposals and shall by formal motion certify that the requirements of this subsection have been followed before approving the contract.

Nothing in this subsection subjects a procurement by competitive proposal under this subsection to G.S. 143-49, 143-52, or 143-53.

RPTAs and RTAs may adopt regulations to implement this subsection.

(i) Procedure for Letting of Public Contracts. - The Department of Transportation ("DOT"), The University of North Carolina and its constituent institutions ("UNC"), and the Department of Administration ("DOA") shall monitor all projects in those agencies and institutions that are let without a performance or payment bond to determine the number of defaults on those projects, the cost to complete each defaulted project, and each project's contract price. Beginning March 1, 2011, and annually thereafter, DOT, UNC, and DOA shall report this information to the Joint Legislative Committee on Governmental Operations.

(j) [Use of E-Verify Required. -] No contract subject to this section may be awarded by any board or governing body of the State, institution of State government, or any political subdivision of the State unless the contractor and the contractor's subcontractors comply with the requirements of Article 2 of Chapter 64 of the General Statutes. (1931, c. 338, s. 1; 1933, c. 50; c. 400, s. 1; 1937, c. 355; 1945, c. 144; 1949, c. 257; 1951, c. 1104, ss. 1, 2; 1953, c. 1268; 1955, c. 1049; 1957, c. 269, s. 3; c. 391; c. 862, ss. 1-4; 1959, c. 392, s. 1; c. 910, s. 1; 1961, c. 1226; 1965, c. 841, s. 2; 1967, c. 860; 1971, c. 847; 1973, c. 1194, s. 2; 1975, c. 879, s. 46; 1977, c. 619, ss. 1, 2; 1979, c. 182, s. 1; 1979, 2nd Sess., c. 1081; 1981, c. 346, s. 1; c. 754, s. 1; 1985, c. 145, ss. 1, 2; 1987, c. 590; 1987 (Reg. Sess., 1988), c. 1108, ss. 7, 8; 1989, c. 350; 1993, c. 539, s. 1007; 1994, Ex. Sess., c. 24, s. 14(c); 1995, c. 367, s. 6; 1997-174, ss. 1-4; 1998-185, s. 1; 1998-217, s. 16; 2001-328, s. 1; 2001-487, s. 88; 2001-496, ss. 4, 5; 2005-227, s. 1; 2006-232, s. 2; 2007-94, s. 1; 2007-322, s. 4; 2007-446, s. 6; 2010-148, s. 1.2; 2011-234, s. 1; 2013-418, s. 2(c); 2015-241, s. 7A.4(s).)

February 2, 2021

Chris Phillips
Interim City Manager
City of Reidsville
230 W. Morehead Street
Reidsville, NC 27320

RE: Bid Tabulation, Value Engineering, and Award Recommendation
City of Reidsville, Rural Ready Site Utilities (55-acre Site)
WR Project No. 06070244.01

Mr. Phillips:

Attached is the certified Bid Tabulation for the project opened at 3:00 PM on Tuesday November 2, 2020 at the City Hall and via WebEx meeting. Bidders were asked to bid in two parts, one for the basic project and second for a bid alternate. The basic bid included extending Diesel Drive to the proposed lift station on the project 55-acre site, and all utilities including, force main, 12-inch water line and gravity sewer. Bid alternate 1 would complete the project by connecting the extension of Diesel Drive to Drum Road. There were five (5) bidders on the project, all within a close range of each other. The low bidder was Triangle Grading and Paving, Inc. at \$2,173,691.00 for the base bid an additional \$542,059 for Bid Alternate 1, as corrected.

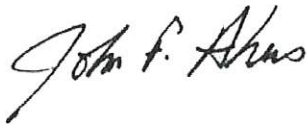
Since the low bid was above the remaining project budget of \$1,339,875.00, WithersRavenel, at the request of City Staff, began a value engineering analysis and commenced negotiations with the low bidder to bring it back within budget. With a reduction in scope, we have reduced the project cost to \$1,320,000.00. The cost reductions include eliminating the first stream crossing on Diesel Drive, eliminating the 12-inch water line, reducing the quantity of gravity sewer, and eliminating the permanent emergency generator at the sewer lift station. The low bidder, Triangle Grading and Paving, Inc agrees with this reduction/change in scope and the new proposed contract price. Attached is the contractors price breakdown for these changes. Additionally, the contractor agreed to an additional \$20,000 to bore the force main under the stream since the at grade roadway crossing has been eliminated.

In addition to value engineering and at the request of City Staff, WithersRavenel has prepared a second North Carolina Department of Commerce grant application which requests an additional \$719,935 dollars to complete the first stream crossing and included the permanent emergency generator in the project and to complete the extension of Diesel Drive. We hope to secure these funds before completion of the current project so that a change order can be negotiated to add these items back to the contract. The contractor has agreed to hold his current bid prices.

Attached is a cost break down of the project including contract prices, design fees and contingency, the current project stands at \$19,875.00 under the grant amount. Based on this summary we recommend the City award the project to Triangle Grading and Paving, Inc. in the amount of \$1,320,000. If you have any questions, please do not hesitate to call.

Sincerely,

WithersRavenel



John F. Akers, PE
Senior Project Manager

Cc w/Attach.: The Honorable Mayor and City Council, City of Reidsville
Haywood Cloud, Assistant City Manager of Community Services, City of Reidsville
Chuck Smith, Director of Public Works, City of Reidsville

Attachments: Bid Tab
Contractor's Cost Break Down
Engineer's Cost Break Down
Engineer's Estimate for Second Grant
Mapping

Project Bid Tabulation									
November 2, 2020									
Rural Ready Site Utilities									
City of Reidsville, NC									
WithersRavenel Project No. 06180244.01									
Item No.	Item Description	Unit	Est. Quan.	Unit Price	Extended Total Price	Smith Rowe, LLC	DH Griffin Infrastructure	RPM Partners	Yates Construction
BASE BID									
1	Mobilization	LS	1	\$ 108,000.00	\$ 108,000.00	\$ 128,820.00	\$ 100,000.00	\$ 111,006.00	\$ 180,000.00
2	Clearing and Grubbing	AC	9	\$ 8,000.00	\$ 72,000.00	\$ 6,444.83	\$ 9,000.00	\$ 3,600.00	\$ 11,327.50
3	Sanitary Sewer Lift Station	LS	1	\$ 500,000.00	\$ 500,000.00	\$ 459,156.44	\$ 490,000.00	\$ 612,540.00	\$ 473,811.47
4	Gravity Sewer (Open Cut)								
b	6' to 8' deep	LF	1,089	\$ 40.00	\$ 43,560.00	\$ 50.40	\$ 54,885.60	\$ 45.00	\$ 80.33
c	8' to 10' deep	LF	96	\$ 45.00	\$ 4,320.00	\$ 49.54	\$ 4,755.84	\$ 48.00	\$ 98.56
5	4' Diameter Precast Concrete Manholes								
b	6' to 8' deep	EA	7	\$ 3,800.00	\$ 26,600.00	\$ 4,077.68	\$ 7,500.00	\$ 8,040.00	\$ 4,416.29
c	8' to 10' deep	EA	1	\$ 4,700.00	\$ 4,700.00	\$ 4,486.98	\$ 9,200.00	\$ 8,170.00	\$ 5,059.11
6	8" SDR 21 PVC Gravity Sewer (Open Cut)	LF	2755	\$ 30.00	\$ 82,650.00	\$ 24.83	\$ 68,406.65	\$ 21.00	\$ 57,855.00
7	Combination Air Valve Assembly in Conc. MH (Force Main)	EA	1	\$ 9,000.00	\$ 9,000.00	\$ 6,277.36	\$ 8,000.00	\$ 9,965.00	\$ 7,076.43
8	Force Main Fittings	LB	222	\$ 13.00	\$ 2,886.00	\$ 20.00	\$ 4,440.00	\$ 4.50	\$ 999.00
9	Water Main (Open Cut)								
a	12 PC 350 DIP Water Main	LF	2455	\$ 65.00	\$ 159,575.00	\$ 63.71	\$ 156,408.05	\$ 50.00	\$ 122,750.00
b	8" PC 350 DIP Water Main	LF	80	\$ 60.00	\$ 4,800.00	\$ 82.69	\$ 6,615.20	\$ 39.00	\$ 3,120.00
10	Water Main Fittings	LB	440	\$ 7.00	\$ 3,080.00	\$ 20.00	\$ 8,800.00	\$ 13.00	\$ 5,720.00
11	12" Gate Valve and Valve Box Assembly	EA	4	\$ 3,000.00	\$ 12,000.00	\$ 3,448.81	\$ 13,795.24	\$ 3,000.00	\$ 12,000.00
12	Fire Hydrant Assembly	EA	5	\$ 7,000.00	\$ 35,000.00	\$ 5,870.69	\$ 29,353.45	\$ 6,000.00	\$ 30,000.00
13	8" Dead End Blow-off Valve Assembly	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 1,676.45	\$ 2,200.00	\$ 2,200.00	\$ 1,565.00
14	Cut and Fill on Site no Import or Export of Material	LS	1.00	\$ 360,000.00	\$ 360,000.00	\$ 532,000.00	\$ 500,000.00	\$ 505,190.00	\$ 997,571.30
15	48" Class IV RCP	LF	108	\$ 230.00	\$ 24,840.00	\$ 455.54	\$ 49,198.32	\$ 650.00	\$ 70,200.00
16	Segmental Block Retaining Wall	SF	5,605	\$ 70.00	\$ 392,350.00	\$ 62.88	\$ 352,442.40	\$ 45.00	\$ 252,225.00
17	Erosion Control Measures	LS	1	\$ 282,930.00	\$ 282,930.00	\$ 555,392.62	\$ 350,000.00	\$ 350,000.00	\$ 396,770.00
18	Remove and Replace Unsuitable Material with #67 Stone	CY	100	\$ 60.00	\$ 6,000.00	\$ 43.54	\$ 4,354.00	\$ 46.00	\$ 4,600.00
19	Rock Excavation	CY	100	\$ 50.00	\$ 5,000.00	\$ 150.00	\$ 15,000.00	\$ 100.00	\$ 10,000.00
20	CABC for 12' Access Road	Ton	1,200	\$ 27.00	\$ 32,400.00	\$ 28.00	\$ 33,600.00	\$ 30.00	\$ 36,000.00
TOTAL CONSTRUCTION BID COST				\$2,173,691.00	\$2,576,411.83	\$2,271,830.00	\$2,220,133.00	\$3,971,979.27	
ALTERNATE 1									
1	Mobilization	LS	1	\$ 26,000.00	\$ 26,000.00	\$ 31,109.06	\$ 14,000.00	\$ 23,977.00	\$ 38,000.00
2	Clearing and Grubbing	AC	2	\$ 8,000.00	\$ 16,000.00	\$ 6,444.83	\$ 9,000.00	\$ 3,600.00	\$ 10,695.00
3	Sanitary Sewer Lift Station	LS	1	\$ 500,000.00	\$ 500,000.00	\$ 459,156.44	\$ 490,000.00	\$ 612,540.00	\$ 473,811.47
4	Gravity Sewer (Open Cut)								
b	6' to 8' deep	LF	525	\$ 60.00	\$ 31,500.00	\$ 67.95	\$ 35,678.75	\$ 50.00	\$ 26,250.00
c	8' to 10' deep	LF	96	\$ 45.00	\$ 4,320.00	\$ 49.54	\$ 4,755.84	\$ 48.00	\$ 96.56
5	4' Diameter Precast Concrete Manholes								
b	6' to 8' deep	EA	7	\$ 3,800.00	\$ 26,600.00	\$ 4,077.68	\$ 7,500.00	\$ 8,040.00	\$ 4,416.29
c	8' to 10' deep	EA	1	\$ 4,700.00	\$ 4,700.00	\$ 4,486.98	\$ 9,200.00	\$ 8,170.00	\$ 5,059.11
6	8" SDR 21 PVC Gravity Sewer (Open Cut)	LF	2755	\$ 30.00	\$ 82,650.00	\$ 24.83	\$ 68,406.65	\$ 21.00	\$ 57,855.00
7	Combination Air Valve Assembly in Conc. MH (Force Main)	EA	1	\$ 9,000.00	\$ 9,000.00	\$ 6,277.36	\$ 8,000.00	\$ 9,965.00	\$ 7,076.43
8	Force Main Fittings	LB	222	\$ 13.00	\$ 2,886.00	\$ 20.00	\$ 4,440.00	\$ 4.50	\$ 999.00
9	Water Main (Open Cut)								
a	12 PC 350 DIP Water Main	LF	2455	\$ 65.00	\$ 159,575.00	\$ 63.71	\$ 156,408.05	\$ 50.00	\$ 122,750.00
b	8" PC 350 DIP Water Main	LF	80	\$ 60.00	\$ 4,800.00	\$ 82.69	\$ 6,615.20	\$ 39.00	\$ 3,120.00
10	Water Main Fittings	LB	440	\$ 7.00	\$ 3,080.00	\$ 20.00	\$ 8,800.00	\$ 13.00	\$ 5,720.00
11	12" Gate Valve and Valve Box Assembly	EA	4	\$ 3,000.00	\$ 12,000.00	\$ 3,448.81	\$ 13,795.24	\$ 3,000.00	\$ 12,000.00
12	Fire Hydrant Assembly	EA	5	\$ 7,000.00	\$ 35,000.00	\$ 5,870.69	\$ 29,353.45	\$ 6,000.00	\$ 30,000.00
13	8" Dead End Blow-off Valve Assembly	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 1,676.45	\$ 2,200.00	\$ 2,200.00	\$ 1,565.00
14	Cut and Fill on Site no Import or Export of Material	LS	1.00	\$ 360,000.00	\$ 360,000.00	\$ 532,000.00	\$ 500,000.00	\$ 505,190.00	\$ 997,571.30
15	48" Class IV RCP	LF	108	\$ 230.00	\$ 24,840.00	\$ 455.54	\$ 49,198.32	\$ 650.00	\$ 70,200.00
16	Segmental Block Retaining Wall	SF	5,605	\$ 70.00	\$ 392,350.00	\$ 62.88	\$ 352,442.40	\$ 45.00	\$ 252,225.00
17	Erosion Control Measures	LS	1	\$ 282,930.00	\$ 282,930.00	\$ 555,392.62	\$ 350,000.00	\$ 350,000.00	\$ 396,770.00
18	Remove and Replace Unsuitable Material with #67 Stone	CY	100	\$ 60.00	\$ 6,000.00	\$ 43.54	\$ 4,354.00	\$ 46.00	\$ 4,600.00
19	Rock Excavation	CY	100	\$ 50.00	\$ 5,000.00	\$ 150.00	\$ 15,000.00	\$ 100.00	\$ 10,000.00
20	CABC for 12' Access Road	Ton	1,200	\$ 27.00	\$ 32,400.00	\$ 28.00	\$ 33,600.00	\$ 30.00	\$ 36,000.00
TOTAL CONSTRUCTION BID COST				\$2,173,691.00	\$2,576,411.83	\$2,271,830.00	\$2,220,133.00	\$3,971,979.27	
ALTERNATE 1									
1	Mobilization	LS	1	\$ 26,000.00	\$ 26,000.00	\$ 31,109.06	\$ 14,000.00	\$ 23,977.00	\$ 38,000.00
2	Clearing and Grubbing	AC	2	\$ 8,000.00	\$ 16,000.00	\$ 6,444.83	\$ 9,000.00	\$ 3,600.00	\$ 10,695.00
3	Sanitary Sewer Lift Station	LS	1	\$ 500,000.00	\$ 500,000.00	\$ 459,156.44	\$ 490,000.00	\$ 612,540.00	\$ 473,811.47
4	Gravity Sewer (Open Cut)								
b	6' to 8' deep	LF	525	\$ 60.00	\$ 31,500.00	\$ 67.95	\$ 35,678.75	\$ 50.00	\$ 26,250.00
c	8' to 10' deep	LF	96	\$ 45.00	\$ 4,320.00	\$ 49.54	\$ 4,755.84	\$ 48.00	\$ 96.56
5	4' Diameter Precast Concrete Manholes								
b	6' to 8' deep	EA	7	\$ 3,800.00	\$ 26,600.00	\$ 4,077.68	\$ 7,500.00	\$ 8,040.00	\$ 4,416.29
c	8' to 10' deep	EA	1	\$ 4,700.00	\$ 4,700.00	\$ 4,486.98	\$ 9,200.00	\$ 8,170.00	\$ 5,059.11
6	8" SDR 21 PVC Gravity Sewer (Open Cut)	LF	2755	\$ 30.00	\$ 82,650.00	\$ 24.83	\$ 68,406.65	\$ 21.00	\$ 57,855.00
7	Combination Air Valve Assembly in Conc. MH (Force Main)	EA	1	\$ 9,000.00	\$ 9,000.00	\$ 6,277.36	\$ 8,000.00	\$ 9,965.00	\$ 7,076.43
8	Force Main Fittings	LB	222	\$ 13.00	\$ 2,886.00	\$ 20.00	\$ 4,440.00	\$ 4.50	\$ 999.00
9	Water Main (Open Cut)								
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b	8" PC 350 DIP Water Main	LF	80	\$ 60.00	\$ 4,800.00	\$ 82.69	\$ 6,615.20	\$ 39.00	\$ 3,120.00
10	Water Main Fittings	LB	440	\$ 7.00	\$ 3,080.00	\$ 20.00	\$ 8,800.00	\$ 13.00	\$ 5,720.00
11	12" Gate Valve and Valve Box Assembly	EA	4	\$ 3,000.00	\$ 12,000.00	\$ 3,448.81	\$ 13,795.24	\$ 3,000.00	\$ 12,000.00
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14	Cut and Fill on Site no Import or Export of Material	LS	1.00	\$ 360,000.00	\$ 360,000.00	\$ 532,000.00	\$ 500,000.00	\$ 505,190.00	\$ 997,571.30
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TOTAL CONSTRUCTION BID COST				\$2,173,691.00	\$2,576,411.83	\$2,271,830.00	\$2,220,133.00	\$3,971,979.27	
ALTERNATE 1									
1	Mobilization	LS	1	\$ 26,000.00	\$ 26,000.00	\$ 31,109.06	\$ 14,000.00	\$ 23,977.00	\$ 38,000.00
2	Clearing and Grubbing	AC	2	\$ 8,000.00	\$ 16,000.00	\$ 6,444.83	\$ 9,000.00	\$ 3,600.00	\$ 10,695.00
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c	8' to 10' deep	LF	96	\$ 45.00	\$ 4,320.00	\$ 49.54	\$ 4,755.84	\$ 48.00	\$ 96.56
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b	8" PC 350 DIP Water Main	LF	80	\$ 60.00	\$ 4,800.00	\$ 82.69	\$ 6,615.20	\$ 39.00	\$ 3,120.00
10	Water Main Fittings	LB	440	\$ 7.00	\$ 3,080.00	\$ 20.00	\$ 8,800.00	\$ 13.00	\$ 5,720.00
11	12" Gate Valve and Valve Box Assembly	EA	4	\$ 3,000.00	\$ 12,000.00	\$ 3,448.81	\$ 13,795.24	\$ 3,000.00	\$ 12,000.

Project Bid Tabulation				November 2, 2020				Triangle Grading & Paving, Inc.		Smith Rowe, LLC		DH Griffin Infrastructure		RPM Partners		Yates Construction	
Rural Ready Site Utilities																	
City of Reidsville, NC																	
WithersRavenel Project No. 06180244.01																	
Item No.	Item Description	Unit	Est. Quan.	Unit Price	Extended Total Price	Unit Price	Extended Total Price	Unit Price	Extended Total Price	Unit Price	Extended Total Price	Unit Price	Extended Total Price	Unit Price	Extended Total Price	Unit Price	Extended Total Price
a	96" Class IV RCP	LF	80	\$ 930.00	\$ 74,400.00	\$ 1,434.75	\$ 114,780.00	\$ 175.00	\$ 14,000.00	\$ 882.00	\$ 70,560.00	\$ 1,236.97	\$ 98,957.60				
b	18" RCP Class III	LF	200	\$ 70.00	\$ 14,000.00	\$ 60.43	\$ 12,086.00	\$ 100.00	\$ 20,000.00	\$ 70.00	\$ 14,000.00	\$ 140.28	\$ 28,056.00				
16	Segmental Block Retaining Wall	SF	4,000	\$ 58.00	\$ 232,000.00	\$ 57.74	\$ 230,960.00	\$ 45.00	\$ 180,000.00	\$ 23.50	\$ 94,000.00	\$ 134.26	\$ 537,040.00				
17	Erosion Control Measures	LS	1	\$ 72,559.00	\$ 72,559.00	\$ 63,000.00	\$ 63,000.00	\$ 75,000.00	\$ 75,000.00	\$ 92,280.00	\$ 92,280.00	\$ 56,025.13	\$ 56,025.13				
18	Remove and Replace Unstable Material with #67 Stone	CY	10	\$ 60.00	\$ 600.00	\$ 43.54	\$ 435.40	\$ 65.00	\$ 650.00	\$ 46.00	\$ 460.00	\$ 93.68	\$ 936.80				
19	24" Steel Encasement by Bore and Jack	LF	40	\$ 600.00	\$ 24,000.00	\$ 594.13	\$ 23,765.20	\$ 980.00	\$ 39,200.00	\$ 1,175.00	\$ 47,000.00	\$ 539.81	\$ 21,592.40				
A1	Total Construction Bid Add. 1			\$542,059.00		\$622,181.25		\$567,590.00		\$479,552.00		\$934,584.88					
Total Bid				\$2,715,750.00		\$3,196,593.08		\$2,839,420.00		\$2,699,685.00		\$4,906,564.15					

By: John F. Akers 11/5/2020

John F. Akers, P.E. Seal 24645

Date: November 5, 2020

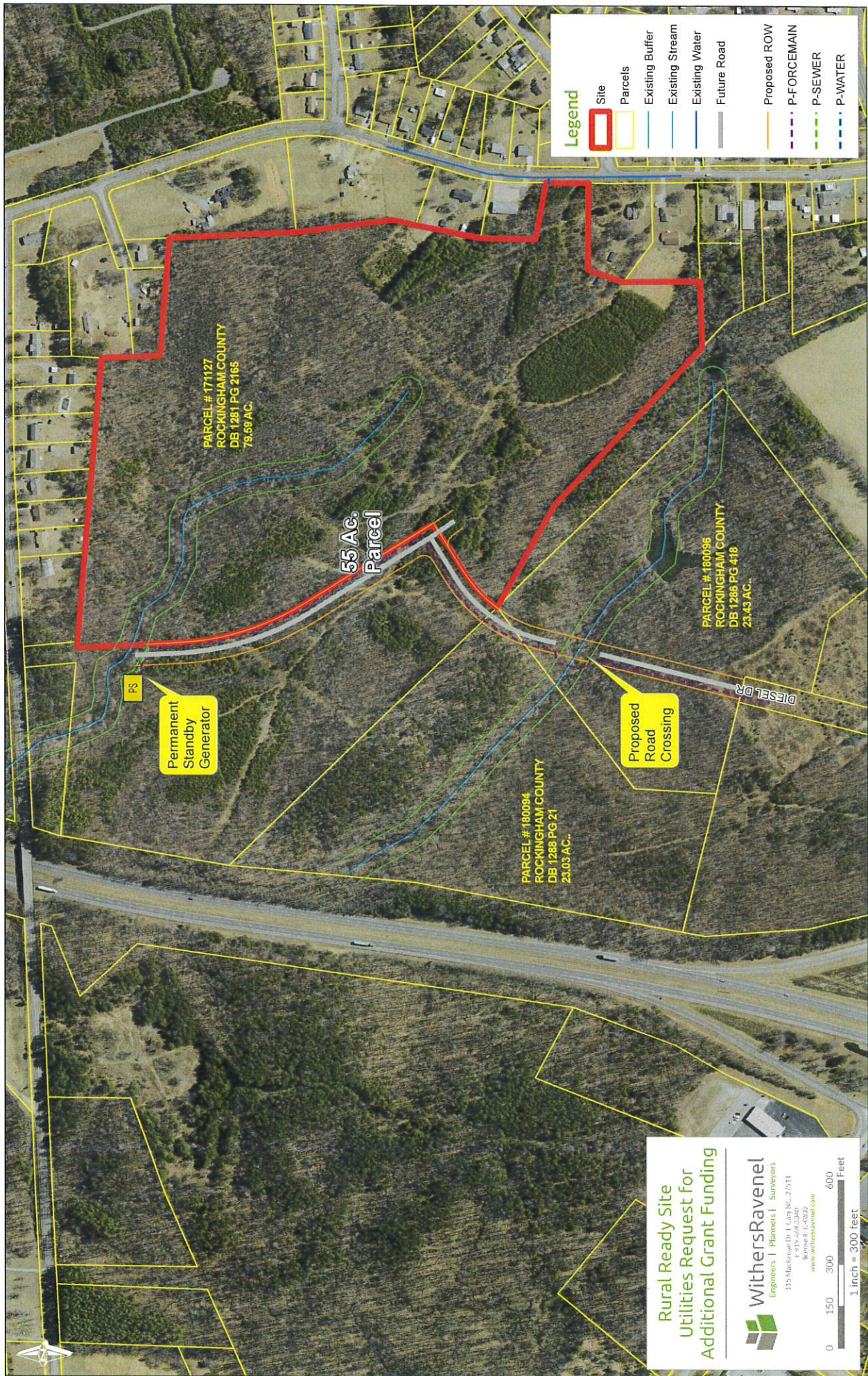
Corrections made to Bid Proposal by Engineer

Project Option for Award Rural Ready Site Utilities City of Reidsville, NC WithersRavenel Project No. 06180244.01				January 20, 2021		Triangle Grading & Paving, Inc.	
Item No.	Item Description	Unit	Est. Quan.	Unit Price	Extended Total Price		
BASE BID							
1	Mobilization	LS	1.00	\$ 108,000.00	\$ 108,000.00		
2	Clearing and Grubbing	AC.	9	\$ 8,000.00	\$ 72,000.00		
3	Sanitary Sewer Lift Station	LS	1	\$ 449,489.00	\$ 449,489.00		
4	Gravity Sewer (Open Cut)						
b	6' to 8' deep	LF	0	\$ 40.00	\$ -		
c	8' to 10' deep	LF	68	\$ 40.00	\$ 2,720.00		
5	4' Diameter Precast Concrete Manholes						
b	6' to 8' deep	EA	0	\$ 3,800.00	\$ -		
c	8' to 10' deep	EA	1	\$ 3,800.00	\$ 3,800.00		
6	6" SDR 21 PVC Force Main (Open Cut)	LF	2755	\$ 30.00	\$ 82,650.00		
7	Combination Air Valve Assembly in Conc. MH (Force Main)	EA	1	\$ 9,000.00	\$ 9,000.00		
8	Force Main Fittings	LB	222	\$ 13.00	\$ 2,886.00		
9	Water Main (Open Cut)						
a	12 PC 350 DIP Water Main	LF	0	\$ 65.00	\$ -		
b	8" PC 350 DIP Water Main	LF	30	\$ 60.00	\$ 1,800.00		
10	Water Main Fittings	LB	0	\$ 13.00	\$ -		
11	12" Gate Valve and Valve Box Asseby	EA	0	\$ 3,000.00	\$ -		
12	Fire Hydrant Assembly	EA	0	\$ 7,000.00	\$ -		
13	6" X 8" Tapping Sleeve and Valve	LS	1	\$ 8,000.00	\$ 8,000.00		
14	8" Dead End Blow-off Valve Assembly	EA	1	\$ 2,000.00	\$ 2,000.00		
15	Cut and Fill on Site no Import or Export of Material	LS	0.75	\$ 360,000.00	\$ 270,000.00		
16	Erosion Control Measures	LS	1.00	\$ 282,930.00	\$ 282,930.00		
17	Remove and Replace Unsitable Material with #67 Stone	CY	0	\$ 60.00	\$ -		
18	Rock Excavation	CY	0	\$ 50.00	\$ -		
19	CABC for 12' Access Road	Ton	175	\$ 27.00	\$ 4,725.00		
21	12" Water Directional Bore	LF	0	\$ 300.00	\$ -		
20	6" Force Main Direction Drill	LF	200	\$ 100.00	\$ 20,000.00		
TOTAL CONSTRUCTION BID COST				\$1,320,000.00			
Orginal Grant Request				\$1,510,000.00			
Less Engineering Costs				\$170,125.00			
Total Project Construcion Cost				\$1,339,875.00			
Contingency Funds Available				\$19,875.00			

BID PROPOSAL

Bid Item	Description	Quantity	Units	Unit Price	Bid Total
10	MOBILIZATION	1.000		108,000.00	108,000.00
20	CLEARING	9.000	AC	8,000.00	72,000.00
30	SANITARY SEWER LIFT STATION	1.000	LS	449,489.00	449,489.00
40	8" SDR 35 SS 6-8	68.000	LF	40.00	2,720.00
50	4" MH 6-8	1.000	EA	3,800.00	3,800.00
60	6" PVC SDR 21 FORCE MAIN	2,755.000	LF	30.00	82,650.00
70	COMBINATION AIR VALVE IN MH	1.000	EA	9,000.00	9,000.00
80	FORCE MAIN FITTINGS	222.000	LB	13.00	2,886.00
95	8" DI WATERMAIN	30.000	LF	60.00	1,800.00
100	6x8 TSV	1.000	EA	8,000.00	8,000.00
130	8" DEAD END BO ASSEMBLY	1.000	EA	2,000.00	2,000.00
140	CUT AND FILL ON SITE	1.000	LS	270,000.00	270,000.00
170	EROSION CONTROL MEASURES	1.000	LS	282,930.00	282,930.00
200	CABC for 12' access road	175.000	TN	27.00	4,725.00
	Bid Total				\$1,300,000.00

Grant Application - Complete Road Crossing of Stream Rural Ready Site Utilities City of Reidsville, NC WithersRavenel Project No.06180244.01				January 27, 2020	Contractor's Bid Costs Adding Stream Crossing and Emergency Generator Back In and delete Bore and Jack	
Item No.	Item Description	Unit	Est. Quan.	Unit Price	Extended Total Price	
BASE BID						
3	Sanitary Sewer Lift Station - Emergency Generator)	LS	1	\$ 50,511.00	\$ 50,511.00	
14	Cut and Fill on Site no Import or Export of Material	LS	0.25	\$ 360,000.00	\$ 90,000.00	
15	48" Class IV RCP	LF	108	\$ 230.00	\$ 24,840.00	
16	Segmental Block Retaining Wall	SF	5,605	\$ 70.00	\$ 392,350.00	
22	6" Force Main Direction Drill	LF	-200	\$ 100.00	\$ (20,000.00)	
TOTAL CONSTRUCTION BID COST				\$537,701.00		
Mitigation Fee				\$155,349.18		
Contingency (5%)				\$26,885.05		
Total Project Cost				\$719,935.23		






THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

Office of the City Manager

MEMORANDUM

TO: The Honorable Mayor Donecker and Members of Reidsville City Council
FROM: Chris Phillips, Interim City Manager 
SUBJ: City Manager's Monthly Report
DATE: February 9, 2021

1. Council Retreat
 - a. We believe that the Council Retreat held electronically went well, and we were able to cover a lot of ground in a fewer number of hours. We will take what we have learned and apply it as we prepare for the upcoming budget work sessions and future retreats.
2. ABC Board
 - a. One of the items discussed at the retreat was the compensation and term limits for ABC Board members. The motion approved at the retreat has been sent to the City Attorney for review. If necessary, the motion may need to be revisited during this month's meeting.
3. City of Reidsville YouTube Channel
 - a. We encourage you all to go to the City of Reidsville's YouTube Channel and look at the economic development and quality of life segments that can be found there. Please subscribe to the channel if you haven't already done so; as the number of subscribers increases, the channel becomes eligible for expanded features. Tell your friends and family members about the channel as well.

**MINUTES OF THE REIDSVILLE PLANNING BOARD MEETING
HELD WEDNESDAY, JANUARY 20, 2021
BEGINNING AT 6:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT:

Thomas Thompson, Chairman
W. E. "Skeeter" Coates, Vice-Chairman
Carolyn Pillar
Garry Percell
Ann O'Mara

MEMBERS ABSENT:

Charles Benton

OTHERS IN ATTENDANCE:

Councilman Donald Gorham
Donna H. Setliff, Community Development Manager
Briana L. Perkins, Community Development Planner I

Chairman Thompson called the meeting to order.

**CONSIDERATION OF A TEXT AMENDMENT TO ALLOW PET GROOMING IN THE NEIGHBORHOOD
BUSINESS ZONING DISTRICT WITH THE NOTE 34. DOCKET NO. T 2021-1**

Donna Setliff related to the Board that Stacey Richmond requested that pet grooming be an allowed use in the Neighborhood Business zoning district. All other business districts already allowed for pet grooming, and it was also allowed in the residential districts as a home occupation. Pet grooming facilities had already been defined with special criteria to eliminate possible nuisance issues. Mrs. Setliff recommends adding pet grooming to Neighborhood Business since it had already been defined and approved for other zoning districts.

A motion was made to approve the text amendment T 2021-01 to allow for pet grooming to be added as a permitted use in the Neighborhood Business zoning district.

Motion: Ann O'Mara

Second: W.E. "Skeeter" Coates

Vote: Unanimous

APPROVAL OF MINUTES

A motion was made to approve the Minutes of the June 17, 2020 Planning Board meeting.

Motion: W.E. "Skeeter" Coates

Second: Carolyn Pillar

Vote: Unanimous

**MINUTES OF THE REIDSVILLE BOARD OF ADJUSTMENT MEETING
HELD WEDNESDAY, JANUARY 20, 2021 BEGINNING AT 6:16 P.M.
IN THE CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT:

Thomas Thompson, Chairman
W. E. "Skeeter" Coates, Vice-Chairman
Carolyn Pillar
Garry Percell
Ann O'Mara

MEMBERS ABSENT:

Charles Benton

OTHERS IN ATTENDANCE:

Councilman Donald Gorham
Donna H. Setliff, Community Development Manager
Briana L. Perkins, Community Development Planner I

Chairman Thompson called the meeting to order.

APPROVAL OF MINUTES

A motion was made to approve the Minutes of the June 17, 2020 Planning Board meeting.

Motion: Ann O'Mara

Second: Carolyn Pillar

Vote: Unanimous

ADJOURNMENT OF THE BOARD OF ADJUSTMENT

There being no further business a motion was made to adjourn the Board of Adjustment Meeting.

Motion: Gary Percell

Second: W.E. "Skeeter" Coates

Vote: Unanimous

**Briana L. Perkins
Community Development Planner I**

MINUTES APPROVED

1/26/2021
C

**MINUTES OF THE
REIDSVILLE HUMAN RELATIONS COMMISSION
MEETING ON TUESDAY, NOVEMBER 24, 2020
(VIA TELECONFERENCE CALL)
REIDSVILLE CITY HALL
1st-FLOOR CONFERENCE ROOM**

COMMISSION MEMBERS PRESENT: Cathy Badgett, Chair (in person)
Dick Frohock (via call)
Richard Ratliff (via call)
Maricarmen Garduño (via call)
Ivan Tarpley (via call)

COMMISSION MEMBERS ABSENT: Katie Smith, Vice-Chair
Wanda Harley
Kaylee Hensley

CITY STAFF PRESENT: Cindy Farris (in person)

VISITORS: Councilman W. Hairston (via call)

CALL TO ORDER

Cathy Badgett called the meeting to order at 6:38 p.m.

INVOCATION

Councilman William Hairston offered the invocation.

ROLL CALL

Cindy Farris called the roll.

READING OF THE MISSION STATEMENT

Cathy Badgett read the Mission Statement.

APPROVAL OF OCTOBER 27, 2020 MINUTES

Maricarmen Garduño made the motion to approve the October 27, 2020 minutes as submitted. Richard Ratliff seconded the motion, and the minutes were unanimously approved.

NEW STUDENT MEMBER

Cathy Badgett welcomed newly appointed Reidsville High School student Ivan Tarpley to the Human Relations Commission. She asked Tarpley to share some interesting facts about himself. Tarpley said he is a senior at Reidsville High School and has been a part of the Reidsville High School marching band for four years and is the drum major, is in the IB Program, the National Honor Society, Student Government and several clubs,

including the Theatre Club. He added that he attends Main Street United Methodist Church, where his father is the Pastor and that his Mother is a Pastor of a church in Greensboro. He said his family moved to Reidsville from Asheville in 2016. Tarpley said he intends to attend college next year with a major in Political Science.

MINUTES APPROVED

Members of the Human Relations Commission and Councilman Hairston introduced themselves and welcomed Tarpley to the HRC.

MLK Breakfast

Badgett said with Harley not being on line would Dick Frohock give them the update on the plans for the 2021 MLK Breakfast. Frohock reminded HRC members that the breakfast would be virtual and take place on January 18, 2021, streamed on Facebook Live at 9 a.m. He said the sponsorship letters would be going out soon, that members will receive flyers to distribute throughout the City, and it will need to be added to the City website and Facebook page. He said Wanda Harley is getting the speaker lined up to be recorded for the event on January 6, 2021, which will take place at Zion Baptist Church. He said Roy Sawyers with Rockingham Update had agreed to record the event for \$100, with the first showing being at 9 a.m. and then broadcast throughout the day. He said the next meeting of the MLK Breakfast Committee would take place on Monday, November 30, 2020 via ZOOM and that everyone is welcome to join the meeting.

Badgett explained several aspects of the MLK Jr. Breakfast for Tarpley's benefit: including the Eddie Hughes award; the additional awards presented by the NAACP and the Chamber of Commerce; and the RCC student scholarships, which are funded by the breakfast.

Nominees for the Eddie Hughes Award

Frohock led a brief discussion involving members of the community who demonstrate selfless qualities similar to those exemplified by Eddie Hughes. Richard Ratliff nominated Gail Wilson, citing her community involvement. Cathy Badgett mentioned Mayor Jay Donecker has had to endure this challenging year of the pandemic and said she appreciates his social media updates and bi-monthly reports. She also suggested Police Chief Robert Hassell be considered for his involvement in the community. Badgett lastly recommended Reverend Peter Dodge, saying he is an all-around nice guy and is always concerned about the welfare of the citizens of Reidsville.

Richard Ratliff nominated Reverend Peter Dodge to be the 2021 recipient of the Eddie Hughes award with a second coming from Dick Frohock. The nomination of Reverend Dodge resulted in a vote of 4-0. *(At the time of the vote Maricarmen Garduño was not present on the teleconference.)*

Dick Frohock made the motion to close the nominations for the 2021 Eddie Hughes award and to take a vote. Richard Ratliff seconded the motion, which was unanimously approved.

Garduño re-entered the conference call at 7:19 p.m., at which time Badgett shared the decision that Reverend Peter Dodge had been selected as the 2021 recipient of the Eddie Hughes Award.

OLD BUSINESS

Announcements

Badgett mentioned that loose leaf pickup will continue until January 7th, 2021. She mentioned there would not be a Human Relations Commission meeting in December. Frohock asked Badgett if she would consider presenting the Eddie Hughes award to Reverend Peter Dodge, and she said she would.

Habitat for Humanity

Ratliff asked if members of the Commission would consider getting involved with the local chapter of Habitat for Humanity. He expressed his respect for former President Jimmy Carter, who is involved with the program. Ratliff stressed there is a need for these types of homes in our community.

COVID-19

Members discussed recent developments with the COVID-19 virus numbers, the hope for a vaccine to be made available to the general public soon, and the location of the Cone Health COVID converted facility at Green Valley Hospital in Greensboro.

Child Sponsorship for Christmas

Badgett asked if members had decided if they wanted to sponsor a child for Christmas. She said if they would like, she would call Moss Street School and get the name of a child. Ratliff said he thought that was a good idea. Badgett said if members would like to contribute to either drop their contributions off at her house or with Cindy Farris at City Hall.

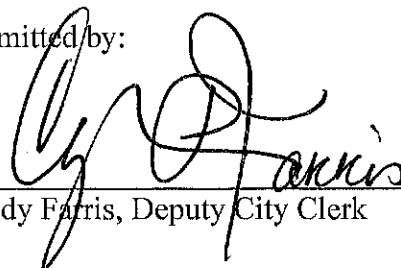
Closing Comments

No December HRC Meeting

Badgett wished members a Happy Thanksgiving and reminded them there would not be a meeting in the month of December.

The motion to adjourn was made by Dick Frohock with a second from Richard Ratliff, and unanimously approved at 7:42 p.m.

Submitted by:


Cindy Farris, Deputy City Clerk